

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### ***Strategic Objective***

**Deliver services fairly and equitably.**

### ***Performance Measure***

Minorities Applying a Conservation System under NRCS-administered Cost Share Program(s)

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Provide assistance to Tribes in administering EQIP earmarked program funds.	10/01/2002	09/30/2003	mkuck	0	No budget in 1st quarter.
Tribal liaisons will continue to provide assistance to meet the request for EQIP contracts from American Indian producers.	10/01/2002	09/30/2003	mkuck/ASTC(FO)	25	Liaisons and field office personnel working with Tribal operators taking applications and developing Plans of Operations. Brookings - 25 EQIP contracts with American Indian producers in SWST; also four PL-566 contracts with SWST.
Works towards the formulation of a Tribal Advisory subcommittee.	10/01/2002	09/30/2003	joertly	0	

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

***Strategic Objective***

**Deliver services fairly and equitably.**

**Performance Measure**

Minorities Applying a Conservation System with NRCS assistance

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Develop ancestral land consultation agreements with two (2) South Dakota Tribes in 2003.	10/01/2002	09/30/2003	rnadwornick	0	
Develop, coordinate, and complete assigned outreach activities, as identified in agency policy, as well as national, regional, and state operations plans.	10/01/2002	09/30/2003	rnadwornick/kbran nen	5	South Dakota Outreach meeting is scheduled for 3/11/03. Participated in NP Outreach teleconference.
Provide new and update cultural resources training to new employees and selected field office personnel.	10/01/2002	09/30/2003	rnadwornick	60	Trained 29 NRCS employees on 10/02. Training has been tentatively scheduled for March 3rd for new district staff.
Support development and implementation of an agreement with Tribal Historic Preservation Officers for resident Tribes on consultation guidance.	10/01/2002	09/30/2003	rnadwornick	50	A agreement has been developed with the Standing Rock Tribe.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Deliver services fairly and equitably.**

Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
All Special Emphasis Program Manager's attend the annual SEPM training/conference.	10/01/2002	09/30/2003	kbrannen/rnadwor nick	5	SEPM scheduling in progress.
Conduct informational meetings with the Tribes in South Dakota on opportunities under the TechPro policy.	10/01/2002	09/30/2003	joertly/mkuck	0	At this time, we do not have the final rule on TSP.
Continue Customer Service Toolkit training for new employees and provide updated training for all field offices.	10/01/2002	09/30/2003	rnadwornick	25	Training was held for new employees in December of 2002. New employees attended final formal CST workshop. CST Team to schedule one-to-one assistance with new employees; CST upgrade training is planned.
Continue Harmony Workshop training to increase NRCS personnel sensitivity to American Indian culture and improve working relationships with American Indian people.	10/01/2002	09/30/2003	kbrannen/rnadwor nick	0	
Continue to participate in the annual USDA (NRCS and FSA) and South Dakota Indian Tribes meeting on providing program information and program delivery.	10/01/2002	09/30/2003	mkuck	0	

# NRCS Strategic Planning and Accountability Business Plan - FY2003

## South Dakota

### Strategic Objective

Deliver services fairly and equitably.

Performance Measure

Non-Specific

Action Item	Start Date	Ending Date	Responsible Person	Percentage Complete	Comments
Develop and implement training for an advanced GIS course for 15 selected personnel.	10/01/2002	09/30/2003	jschaar	50	As of 1/03, the course has been outlined and is being reviewed.
Finalize certification/training agreements with SDSU, CCA relative to TechPro's.	10/01/2002	09/30/2003	mkuck	90	Agreement signed with SDSU to conduct certification training. Meeting conducted to develop training.
Implement O&E MAP and report quarterly.	10/01/2002	09/30/2003	rnadwornick	10	Quality Assurance Review scheduled for FY'03.
Implement Regional Technology Action Plan and commit resources to meet identified training needs.	10/01/2002	09/30/2003	rnadwornick	25	Continue development of ESO-- Pasture Forage Suitability groups. RUSLE II database development.
NRCS will continue efforts to have information meetings with the Bureau of Indian Affairs to better understand their unique trust responsibilities and Indian country land issues that affect NRCS program activities.	10/01/2002	09/30/2003	mkuck	0	

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### South Dakota

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Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Provide contract training to NRCS (FSO, FO & SO) staff to allow implementation of EQIP contracts at field support and field office level.	10/01/2002	09/30/2003	mkuck	33	Conducted training at the Pierre Area meeting for EQIP and WHIP contracts.
Provide program training to all NRCS (FSO, FO and SO) staff on EQIP, WRP, WHIP, SWCA, EWP, CSP and FPP.	10/01/2002	09/30/2003	mkuck	25	Conducted training at the Pierre Area meeting for EQIP and WHIP. Training for WRP scheduled.
Provide required training courses to NRCS employees that address outreach topics.	10/01/2002	09/30/2003	rnadwornick/kbran nen	5	FY03 AEP identifies training needs for Civil Rights Committee members.
Provide training for TechPro's on South Dakota specific requirements.	10/01/2002	09/30/2003	rnadwornick	20	Engineering & Nutrient Management Course was established. Engineering provided by NRCS and Nutrient Management by SDSU through a Cooperative Agreement.
Schedule a workshop for each area on the SD-CPA-52 form.	10/01/2002	09/30/2003	rnadwornick	100	This was covered at the January area meetings.

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Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
State Tribal Liaison will attend the NRCS National Cultural Resources Coordinator's meeting to share the Northern Plains American Workgroup's progress report on Tribal consultation compliance with Section 106 of the National Historic Preservation Act.	10/01/2002	09/30/2003	rnadwornick/ASTC(FO)	20	Tentatively scheduled for April 2003 pending funding approval.
State Tribal Liaison will contact each resident Tribe to develop their interest in participation in the State Technical Committee.	10/01/2002	09/30/2003	rnadwornick	80	One mailing was sent out on 9/02 and another one on 11/02. This is an ongoing item.
State Tribal Liaison/State Outreach Coordinator/American Indian Employee Program Manager will plan to attend the annual American Indian Agricultural Council meeting.	10/01/2002	09/30/2003	kbrannen/rnadwornick	0	Unable to attend due to schedule conflicts for all parties 10/02.
The State Outreach Coordinator, State & Tribal Liaisons and American Indian Employee Program Manager will develop and staff a booth at each reservation fair to provide information on USDA programs, NRCS technical assistance and recruitment.	10/01/2002	09/30/2003	kbrannen/rnadwornick	10	South Dakota Outreach meeting scheduled for 3/11/03. Booth is partially assembled.
Train remaining field office, field support office, and state office staffs and new hires to efficiently utilize GIS in resource planning and CST application according to GIS training plan.	10/01/2002	09/30/2003	jschaar	100	As of 1/03, all employees who could attend have. New employees will need to attend after the Customer Service Toolkit training.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Enhance animal feeding operations to protect the environment.**

*Performance Measure*

**Waste Systems Planned or Applied**

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Meet performance measure goals of 37 comprehensive nutrient management plans applied.	10/01/2002	09/30/2003	jcobb/ASTC(FO)	0	As of 1/27, Brookings reported 0; Pierre reported 0 and Rapid City reported 0.
Meet performance measure goals of 56 comprehensive nutrient management plans developed.	10/01/2002	09/30/2003	jcobb/ASTC(FO)	2	As of 1/27, Brookings reported 0; Pierre reported 0, and Rapid City reported 1.
Provide additional nutrient management training to 15 selected field offices.	10/01/2002	09/30/2003	ASTC(FO)/Nadwornick	0	Training has not been completed as of 1/13/03. Training was provided to 21 field offices at Watertown (10/02) and in Madison (10/03).
Provide required training for 10 selected individuals to become Certified Nutrient Management Specialists	10/01/2002	09/30/2003	rnadwornick	0	Training established for April 9-10, 2003. Timeline and prerequisite courses sent out on January 10, 2003, to ASTC(FO).
The Animal Waste Management Team will participate in four public information workshops, meetings, or seminars held by groups associated with livestock production.	10/01/2002	09/30/2003	jcobb	50	Participated in Cattlemen's and Pork Producer's meeting.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Enhance natural resource productivity to enable a strong ag/natural res.**

#### **Performance Measure**

Maintain, restore, and enhance forest land productivity.

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Meet performance measure goals of 110 acres for forest stand improvement applied.	10/01/2002	09/30/2003	ASTC(FO)	0	As of 1/27, Brookings NA, Pierre reported 0 and Rapid City reported 0.



# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### ***Strategic Objective***

**Ensure timely, science-based information and technologies.**

### **Performance Measure**

**NRI Activities**

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Collect crop information and any additional data for rotational and/or other selected PSU's for FY2003.	10/01/2002	09/30/2003	jschaar	25	As of 1/03, MOA was signed that FSA would assist in collection.
Finalize collection of crop information for rotational PSU's for FY2002.	10/01/2002	09/30/2003	jschaar	100	All information was collected, reviewed and forwarded to ICCS as of 11/02.
Purchase imagery and conduct inventory on 1,825 PSU's for NRI.	10/01/2002	09/30/2003	jschaar	0	This is done nationally.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Ensure timely, science-based information and technologies.**

#### **Performance Measure**

Percent of Field Office Tech. Guides that are Current

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Update, revise, and maintain 36 technical standards.	10/01/2002	09/30/2003	jcobb/madwornick	50	Two (2) standards (380 and 391) have been revised. Seeding Tech Note is completed and 342 is also completed.

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### ***Strategic Objective***

**Ensure timely, science-based information and technologies.**

### ***Performance Measure***

**Soil Survey Mapping or Updating**

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Initiate MLRA 64 updated soil survey.	10/01/2002	09/30/2002	jschaar	25	Project leader is in location and will meet with cooperators this fiscal year.
Complete 195,000 acres of updated soil survey mapping goals in MLRA 61, 62, and 102A.	10/01/2002	09/30/2003	jschaar	25	As of 1/03, this will be reduced in order to update NASIS and complete digitizing of soil survey.
Develop and implement NASIS integrity and data population strategy for selected data voids.	10/01/2002	09/30/2003	jschaar	25	As of 1/03, data voids will be geomorphic and landform settings.

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### ***Strategic Objective***

**Ensure timely, science-based information and technologies.**

### **Performance Measure**

Soil Surveys Available in Digital Format (cumulative)

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Accomplish manual compilation and digitizing of Bennett, Corson, Edmunds, Faulk, Hand, Hughes, McPherson, Potter, Shannon, Sully, South Jackson and Todd Counties.	10/01/2002	09/30/2003	jschaar	33	As of 1/03, Edmunds, Faulk, McPherson and Potter Counties are complete.
Perform quality assurance on TechPro's georeferencing, and clean and label the following counties: Dewey, Meade, Mellette, Perkins, Stanley, Tripp and Ziebach.	10/01/2002	09/30/2003	jschaar	33	As of 1/03, Butte, Mellette, and Harding Counties are complete.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Maintain, restore, and enhance cropland productivity.**

*Performance Measure*

Cropland Protected Against Excessive Erosion

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Identify and send selected individuals to National training for RUSLE2 and WEQ 1.0 erosion prediction models.	10/01/2002	09/30/2003	rnadwornick	10	WEQ training has been completed for west river and central South Dakota. Training will be provided in the eastern part of the state.
Implement RUSLE2 at the field office level in June through two watersheds.	10/01/2002	09/30/2003	rnadwornick	0	As of 1/13/03, RUSLE2 is not completed pending the final version of the model.
Meet performance measure goals of 200,000 acres for erosion reduction applied on cropland.	10/01/2002	09/30/2003	ASTC(FO)	18	As of 1/27, Brookings reported 5,417 acres (7 percent); Pierre reported 15,459 acres (22 percent), and Rapid City reported 14,529 acres (29 percent).

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Maintain, restore, and enhance cropland productivity.**

*Performance Measure*

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Field offices in 55 counties will conduct a driving transect crop residue survey. An additional 11 field offices will be selected to review an estimate of residue use with our partnering agencies.	10/01/2002	09/30/2003	ASTC(FO)/Nadwo rnick	0	This item will not be completed in FY2003. The transect will be run again in 2004.
Provide 5 Soil Quality Workshops in conjunction with the Extension Service Ag Days or other events for producers and employees.	10/01/2002	09/30/2003	jschaar	60	Three have been completed as of 1/03.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Maintain, restore, and enhance cropland productivity.**

*Performance Measure*

RMS Applied on Cropland

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Accomplish performance measure goals of 140,000 acres for RMS planned on cropland.	10/01/2002	09/30/2003	ASTC(FO)	14	As of 1/27, Brookings reported 6,275 acres (9 percent); Pierre reported 6,297 acres (17 percent); and Rapid City reported 6,837 acres (23 percent).
Accomplish performance measure goals of 141,000 acres for RMS applied on cropland.	10/01/2002	09/30/2003	ASTC(FO)	48	As of 1/27, Brookings reported 34,054 acres (51 percent); Pierre reported 23,461 acres (52 percent) and Rapid City reported 10,254 acres (34 percent).
Accomplish performance measure goals of 200,000 acres for progressive planning on cropland.	10/01/2002	09/30/2003	ASTC(FO)	14	As of 1/27, Brookings reported 5,030 acres (6 percent), Pierre reported 11,518 acres (18 percent) and Rapid City reported 12,370 acres (27 percent).
Continue implementation of continuous CRP sign-up to protect 5,000 acres of cropland.	10/01/2002	09/30/2003	rnadwornick	10	Ongoing. As of 1/1/03, 326 acres are enrolled.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Maintain, restore, and enhance grazing land productivity.**

*Performance Measure*

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Administer remaining GP contracts and existing EQIP, SWCA, WHIP contracts, EWP/FP and WRP easements.	10/01/2002	09/30/2003	mkuck/ASTC(FO)	25	Contracts being administered as needed.
Implement state/regional/national GLCI initiatives.	10/01/2002	09/30/2003	rnadwornick	0	Ongoing.
Promote deferred or restoration grazing systems on 400,000 acres of rangeland to ease economic conditions and protect the rangeland resource as a result of severe drought.	10/01/2002	09/30/2003	ASTC(FO)	0	
Provide technical assistance for the SD Grassland Coalition in implementing the Grassland Management and Planning 319 Project.	10/01/2002	09/30/2003	rnadwornick	25	Ongoing. Additional three years of funding is being applied for.
Support conservation partnership (SDACD and GLCI) in use of rangeland management specialists in providing assistance in the education/application of rangeland management in order to accomplish identified performance goals.	10/01/2002	09/30/2003	rnadwornick	0	Ongoing.



# NRCS Strategic Planning and Accountability Business Plan - FY2003

## South Dakota

### *Strategic Objective*

**Maintain, restore, and enhance grazing land productivity.**

### *Performance Measure*

RMS Applied on Grazing Land

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Accomplish performance measure goals of 295,000 acres for planning of RMS on grazing land.	10/01/2002	09/30/2003	ASTC(FO)	26	As of 1/27, Brookings reported 1,323 acres (9 percent), Pierre reported 1,145 acres (4 percent) and Rapid City reported 74,512 acres ( 30 percent).
Accomplish performance measure goals of 299,000 acres for applied RMS on grazing land.	10/01/2002	09/30/2003	ASTC(FO)	44	As of 1/27, Brookings reported 2,381 acres (17 percent), Pierre reported 19,565 acres (43 percent) and Rapid City reported 109,626 acres (46 percent).
Accomplish performance measure goals of 900,000 acres for progressive planning on grazing lands.	10/01/2002	09/30/2003	ASTC(FO)	16	As of 1/27, Brookings reported 2,555 acres (5 percent), Pierre reported 69,095 (29 percent) and Rapid City reported 74,041 acres (12 percent).
Develop Ecological Site Descriptions for MLRA 53B, 53C, 63B and 66.	10/01/2002	09/30/2003	rnadwornick	10	MLRA 66 is ongoing. Others are not started.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Maintain, restore, and enhance irrigated land.**

#### **Performance Measure**

Irrigation Water Management Improvement

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Meet performance measure goals of 4,000 acres for irrigation water management applied.	10/01/2002	09/30/2003	ASTC(FO)	41	As of 1/27, Brookings NA, Pierre reported 886 acres and Rapid City reported 348 acres.

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### ***Strategic Objective***

**Maintain, restore, or enhance wetland ecosystems & fish & wetland habitat.**

### **Performance Measure**

Wetland Creation, Enhancement, and Restoration Applied

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Accomplish performance measure goals of 8,500 acres for wetland creation, enhancement and restoration applied.	10/01/2002	09/30/2003	ASTC(FO)	41	As of 1/27, Brookings reported 2,567 acres (52 percent), Pierre reported 911 acres (26 percent) and Rapid City reported 21 acres (42 percent).
Complete 20 percent of the most critical wetland reference sites.	10/01/2002	09/30/2003	rnadwornick	0	
Enroll and perfect 24 new WRP/Floodplain easements on 3,000 acres.	10/01/2002	09/30/2003	mkuck	10	Five new applications being processed.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Maintain, restore, or enhance wetland ecosystems & fish & wildlife habitat.**

#### **Performance Measure**

Wildlife Habitat Management Applied

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Accomplish performance measure goals of 110,000 acres for wildlife habitat management applied.	10/01/2002	09/30/2003	ASTC(FO)	14	As of 1/27, Brookings reported 2,690 acres (6 percent), Pierre reported 7,778 acres (18 percent) and Rapid City reported 4,938 acres (20 percent).

# NRCS Strategic Planning and Accountability Business Plan - FY2003

## South Dakota

### Strategic Objective

Performance Measure

### Management Improvement Initiatives.

Capacity Building

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Conduct a meeting for all Tribal Liaisons in the state to discuss concerns, responsibilities, etc.	10/01/2002	09/30/2003	rnadwornick	10	Tentatively scheduled for February 2003.
Create a RC&D outreach position to facilitate the development of new RC&D areas with a goal of achieving statewide coverage by 2005.	10/01/2002	09/30/2003	kbrannen	0	On hold.
Develop and implement agreements regarding cultural resource compliance with Tribes that do not have Tribal Historic Preservation officers.	10/01/2002	09/30/2003	rnadwornick	0	
Implement and support the NRCS Integrated Accountability System for internal management and external reporting, including the Conservation Information System.	10/01/2002	09/30/2003	kbrannen	25	Nov/Dec/02 held seven watershed and one state office workshops on IAS/CIS overview updates. Followup information presented at three area all employee meetings in January 03. All new employees received IAS overview training at the state office.
Provide performance measure goals with explanation of how goals were determined to field offices and partners within three weeks of receiving final budget or by December 31, 2002.	10/01/2002	09/30/2003	kbrannen	25	Field office goals have been distributed to field offices.

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### *Strategic Objective*

Performance Measure

### **Management Improvement Initiatives.**

Capacity Building

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Provide program guidance to the seven existing RC&D areas in the state.	10/01/2002	09/30/2003	kbrannen	25	Held two RC&D staff meetings. RC&D staffs are currently reviewing and revising RC&D database.
Provide technical assistance in support of planned RC&D projects in accordance with the National RC&D program guidelines, approved plans and state goals.	10/01/2002	09/30/2003	ASTC(FO)	0	
Replace 141 1998 CCE computers with new CCE computers plus install 25 new CCE computers for new users (this will include relocating 75-100 existing computers) to implement the Common Computing Environment.	10/01/2002	09/30/2003	jschaar	0	Delayed due to continuing resolution.
Shutdown and surplus all existing UNIX computers after conversion of email to Outlook/Exchange, except for the few that may have a need to be left running.	10/01/2002	09/30/2003	jschaar	0	As of 1/03, waiting for NHQ.
Update program data bases for watersheds.	10/01/2002	09/30/2003	mkuck	0	
Update program databases for RC&D's.	10/01/2002	09/30/2003	kbrannen	25	RC&D staffs are reviewing FY02 and FY03 data.

# NRCS Strategic Planning and Accountability Business Plan - FY2003

## South Dakota

### *Strategic Objective*

Performance Measure

### Management Improvement Initiatives.

Capacity Building

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Upgrade all CCE computers to the XP operating system, and convert email from Netscape mail to Outlook/Exchange to implement the Common Computing Environment.	10/01/2002	09/30/2003	jschaar	0	Will start process 3/03.
Upgrade network routers and frame relay lines in all service centers to implement the Common Computing Environment.	10/01/2002	09/30/2003	jschaar	50	As of 1/03, routers are done and waiting for NHQ.
Utilize Workforce Planning to accomplish strategic plan goals and objectives.	10/01/2002	09/30/2003	wbrandt	0	
Work with existing councils and interested parties to expand the RC&D program to non-participating areas in the state.	10/01/2002	09/30/2003	kbrannen/ASTC(F O)	25	Dakota Central RC&D application forwarded to NHQ. Six Vermillion Basin counties have agreed to pursue RC&D application. RC&D Information meeting held at Salem as of 11/21/02.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Management Improvement Initiatives.**

Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Complete an agreement with SDSU, State Department of Agriculture, and the Farm Bureau to develop a wetland hydrology model for the prairie pothole region.	10/01/2002	09/30/2003	jcobb	0	SDSU does not want to enter into an agreement until funding is secured. A proposal has been submitted by the SD Department of Ag. for funds to move the proposal forward.
Complete two recruiting trips to the 1890's universities to improve our ability to attract/hire minority students/employees.	10/01/2002	09/30/2003	kbrannen/wbrandt	0	
Conduct 2003 Workload Analysis at the field level, perform quality review, and certify data.	10/01/2002	09/30/2003	kbrannen	0	
Conduct a statewide Engineer's meeting.	10/01/2002	09/30/2003	jcobb	0	A meeting is scheduled for February.
Continue NRCS Information Security Program through training of personnel and periodic reminders.	10/01/2002	09/30/2003	jschaar	25	Reminder was sent by email as of 1/03.
Continue to hold recruitment fairs and appropriate conferences at Tribal colleges.	10/01/2002	09/30/2003	wbrandt	0	



# NRCS Strategic Planning and Accountability Business Plan - FY2003

## South Dakota

### *Strategic Objective*

Performance Measure

### Management Improvement Initiatives.

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Continue to implement Freedom to E-file ensuring accessibility and utilization at all offices.	10/01/2002	09/30/2003	wbrandt/kbrannen	25	Continue current eFile process in the state.
Evaluate and adjust the technical assistance costs of key conservation practices for Farm Bill programs.	10/01/2002	09/30/2003	rnadwornick	0	Due into Lincoln by February, 14, 2003.
Explore opportunities to develop technical academic assistance for an agricultural program at the Huron University, including special emphasis internships and hiring.	10/01/2002	09/30/2003	wbrandt	0	
Implement State Quality Assurance Plan to ensure technical and fund integrity. Perform quality assurance activities on 19 field offices and 3 RC&D offices.	10/01/2002	09/30/2003	rnadwornick	10	Quality Assurance Plan was improved. Corson County has been completed as of 11/02. Nine completed in 2002 .
Performance and Results Measurement System (PRMS) accomplishment reporting progress will be reviewed on a quarterly basis and discuss concerns and/or deficiencies during Management Steering Team meetings.	10/01/2002	09/30/2003	ASTC(FO)/kbrannen	25	PRMS data prepared monthly for MST meetings. Reviewed 1/27/03.
Provide Terra Model training to selected personnel.	10/01/2002	09/30/2003	jcobb	0	

# ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

## **South Dakota**

### *Strategic Objective*

Performance Measure

### **Management Improvement Initiatives.**

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Refill the vacant Tribal Liaison position at the Lower Brule Indian Reservation, pending Tribal interest.	10/01/2002	09/30/2003	ASTC(FO)	0	
Send recruitment information to all 1890's, Hispanic/Asian Colleges and Universities and all Tribal colleges in the United States.	10/01/2002	09/30/2003	wbrandt	0	
Update current technical note on Cathodic Protection.	10/01/2002	09/30/2003	jcobb	0	
Update five South Dakota Standard drawings.	10/01/2002	09/30/2003	jcobb	0	
Utilize on-line directives management ensuring South Dakota supplements are automated for National Headquarters directives.	10/01/2002	09/30/2003	wbrandt	0	
View and revise as necessary state supplements to the NPPH to assure that guidance is available to understand the importance of conducting accurate site specific resource inventories for conservation planning and practice installation.	10/01/2002	09/30/2003	rnadwornick	20	Update minimum documentation on progressive planning.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

*Strategic Objective*

**Management Improvement Initiatives.**

Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Work with the Crow Creek Sioux Tribe to establish a liaison position on the Crow Creek Reservation.	10/01/2002	09/30/2003	ASTC(FO)	0	

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

#### **Management Improvement Initiatives.**

#### **Performance Measure**

#### **Personnel Actions**

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Develop a coordinated recruitment program with input from Management Steering Team, Civil Rights Committee, and others which reflect high priority needs in appropriate disciplines.	10/01/2002	09/30/2003	wbrandt	0	
Inquire and organize the scheduling of a Retirement Planning Seminar.	10/01/2002	09/30/2003	wbrandt	0	

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

#### **Management Improvement Initiatives.**

Performance Measure

Training

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Continue to improve and implement the State Training Plan identified through training needs inventory process.	10/01/2002	09/30/2003	wbrandt	0	

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Multi-Objective.**

Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Certify all GS-9 and above planning field personnel to a level IV conservation planning certification.	10/01/2002	09/30/2003	rnadwornick	0	
Develop materials to bring awareness of Lewis and Clark's contribution to natural resources.	10/01/2002	09/30/2003	dkeith	25	Developed a fact sheet on the Spirit Mounds in Clay County. Will be used in a National Soil Calendar.
Keep agency members informed of event schedules, products and information produced nationally or in-state.	10/01/2002	09/30/2003	dkeith	25	A schedule of events is posted in the NRCS Update. Templates for news articles and press releases are sent to all field offices.
Provide information and equipment to field personnel to deliver the proper conservation messages to landowners.	10/01/2002	09/30/2003	dkeith	25	Each area office has been equipped with a new display board, digital camera and projector.
Provide outreach to the public to increase awareness of conservation accomplishments and program options through the use of: News releases, publications (fact sheets and pamphlets) articles, demonstrations, tours, public information sessions and the web.	10/01/2002	09/30/2003	dkeith	25	Sent out numerous new releases pertaining to the Farm Bill. Displayed the Farm Bill booth at several conventions statewide.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Other Resource Concerns.**

Performance Measure

Non-Specific

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Complete 102 acres of post fire watershed rehabilitation under EWP on the areas affected by the Grizzly Gulch Fire.	10/01/2002	09/30/2003	jcobb	50	143.2 acres of contour tree felling 102.2 acres of critical area seedings completed.
Perform oversight functions to ensure effective administration of EQIP and WHIP.	10/01/2002	09/30/2003	mkuck	25	EQIP and WHIP ranking criteria developed. Training conducted or scheduled.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Protect upstream watersheds from flood risks.**

*Performance Measure*

Conservation Systems Applied to address flooding concerns

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Continue agreement with SDACD to produce statewide 14-digit HU's through cooperation with U.S. Geological Survey for the Little White River, Belle Fourche River and the Bad River Watershed.	10/01/2002	09/30/2003	mkuck	10	Agreement developed.
Meet performance measure goals of 6,800 acres for conservation systems applied to address flooding concerns.	10/01/2002	09/30/2003	ASTC(FO)	11	As of 1/27, Brookings reported 227 acres (5 percent), Pierre reported 515 acres (26 percent) and Rapid City reported 0 acres.
Perform Quality Control on 25 percent of 14-digit hydrologic units developed by U.S. Geological Survey.	10/01/2002	09/30/2003	jcobb	0	
Provide assistance to the James River Watershed through oversight of earmarked EWP Floodplain easement funds.	10/01/2002	09/30/2003	mkuck	10	Applications being processed as received.



## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

***Strategic Objective***

**Protect upstream watersheds from flood risks.**

**Performance Measure**

Watershed Infrastructure Rehabilitation Plans Written

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Develop a watershed database for all project structures in the state.	10/01/2002	09/30/2003	jcobb	50	
Explain O&M responsibilities and rehabilitation opportunities to project sponsors on project dams with identified problems.	10/01/2002	09/30/2003	jcobb	0	
Provide guidance for implementation of PL-566 planning for the Cheyenne River Gunnery and Whetstone River Watershed.	10/01/2002	09/30/2003	mkuck/jcobb	15	Plan of Work meeting conducted for the Cheyenne River Project.
Provide ongoing technical support on watershed projects like the Little Minnesota River and river basin studies such as the Belle Fourche River.	10/01/2002	09/30/2003	mkuck	25	Technical support being supplied to the Little Minnesota and Belle Fourche River Projects as needed.
Provide technical assistance in support of ongoing river basin planning for the Belle Fourche River and the Little White River.	10/01/2002	09/30/2003	mkuck	25	Review of the Belle Fourche River and the Little White River reports are being conducted as requested.

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Protect water and air resources from ag. non-point sources of impairment.**

*Performance Measure*

**Buffers Applied**

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Meet performance measure goals of 8,500 acres for conservation buffers applied.	10/01/2002	09/30/2003	ASTC(FO)	15	As of 1/27, Brookings reported 655 acres (19 percent), Pierre reported 574 acres (19 percent) and Rapid City reported 79 acres (4 percent).
Support conservation partnership (SDACD) in use of "buffer sales people" in providing assistance in the education/application of buffers in order to accomplish 8,500 acres of buffers applied.	10/01/2002	09/30/2003	rnadwornick	25	Ongoing.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Protect water and air resources from ag. non-point sources of impairment.**

#### **Performance Measure**

**Nutrient Management Applied**

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Meet performance measure goals of 110,000 acres for nutrient management systems applied.	10/01/2002	09/30/2003	ASTC(FO)	12	As of 1/27, Brookings reported 4,707 acres (8 percent), Pierre reported 5,779 acres (14 percent) and Rapid City reported 3,246 acres (32 percent).

## NRCS Strategic Planning and Accountability Business Plan - FY2003

### South Dakota

*Strategic Objective*

**Protect water and air resources from ag. non-point sources of impairment.**

*Performance Measure*

**Pest Management Applied**

<i>Action Item</i>	<i>Start Date</i>	<i>Ending Date</i>	<i>Responsible Person</i>	<i>Percentage Complete</i>	<i>Comments</i>
Develop the appropriate set of alternative strategies for mitigating pesticides with high or an intermediate potential to leach or runoff.	10/01/2002	09/30/2003	rnadwornick	10	Revised standard including appropriate mitigation will be reviewed in January.
Meet performance measure goals of 165,000 acres for pest management systems installed.	10/01/2002	09/30/2003	ASTC(FO)	19	As of 1/27, Brookings reported 12,262 acres (22 percent), Pierre reported 9,270 acres (27 percent) and Rapid City reported 7,201 acres (12 percent).
Revise the current draft Pest Management Standard within six months after the final National Pest Management policy is issued.	10/01/2002	09/30/2003	rnadwornick	0	Revised standard and information will be reviewed in January.

## ***NRCS Strategic Planning and Accountability Business Plan - FY2003***

### **South Dakota**

#### ***Strategic Objective***

**Protect watersheds from the effects of chronic water shortages and risks.**

#### **Performance Measure**

Conservation Systems Applied to address water supply concerns

<b><i>Action Item</i></b>	<b><i>Start Date</i></b>	<b><i>Ending Date</i></b>	<b><i>Responsible Person</i></b>	<b><i>Percentage Complete</i></b>	<b><i>Comments</i></b>
Accomplish performance measure goals of 209,000 acres for conservation systems applied to address water supply concerns.	10/01/2002	09/30/2003	mkuck/ASTC(FO)	100	As of 12/19/02, 164,443 acres have been reported. As of 1/27, Brookings reported 1,410 acres (16 percent), Pierre reported 118,257 acres (295 percent) and Rapid City reported 427,393 acres (267 percent).